

JOB TITLE: Plant Operator
LOCATION: Billings, MT
STATUS: Hourly/non-exempt

Job Description:

Responsible for day to day operation of seal coat manufacturing plant. This is a seasonal job running April to October.

Essential Duties and Responsibilities:

- Work 10-12 hours per day during the busy season to satisfy customer needs.
- Load seal coat tanks for customers and processes sales invoice.
- Communicate inventory needs to main office in a timely manner to ensure efficient operation of plant.
- Maintain sales record and inventory log for all shipments and onsite purchases of sealcoat, tack, rubber etc.
- Operate forklift and skidsteer to load materials.
- Act as back-up to seal coat delivery driver for local pick-ups and deliveries.
- Performs preventive maintenance activities as required. Assist with diagnosing and trouble-shooting maintenance related issues.
- Perform other duties as assigned

Qualification/Requirement

- Must have strong work ethic and ability to work overtime and on-call as needed, including weekends and holidays.
- Must be self-motivated and able to work with minimum supervision while being able to take direction and work as part of a team.
- Must be able to lift at least 100 pounds repeatedly throughout the day.
- Communication skills; Ability to communicate with customers, supervisors, and co-workers in a courteous, professional manner at all times.
- Develop a knowledge of products and tools available for sale, and be able to communicate that knowledge to current and perspective customers.
- Ensure a safe work environment in compliance with all safety policies and procedures.
- Must have a valid driver's license, Class A CDL with tank endorsement preferable, or ability to obtain within 6 months.

NOTE

This is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts, or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, Hardrives Construction reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed when circumstances change (i.e., emergencies, changes in personnel, work load, rush jobs, or technological developments).

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